



MEMORANDUM

DATE: February 9th, 2023

TO: John Crowther, Deputy Commissioner & Hannah Pothast, Deputy Director

FROM: John Boyle, Commissioner, Department of Natural Resources

SUBJECT: Delegation of Authority – DNR Designated Ethics Supervisor

John Crowther and Hannah Pothast are hereby officially delegated authority as Designated Ethics Supervisors for the Department of Natural Resources. The duties associated therewith include, but are not limited to, supplying disclosure forms to employees, keeping confidential files and records, making and documenting internal ethical determinations and decisions as to whether a course of conduct is or is not ethical, approving or disapproving requests for nepotism waivers, consulting with the Department of Law, and submitting quarterly reports on all of the above. This designation shall remain in effect until superseded in writing, changed by the removal of Mr. Crowther or Ms. Pothast, or at such time as Mr. Crowther or Ms. Pothast are no longer working in the DNR Commissioner's Office.

Cc: DNR Commissioner's Office
DNR Directors
DNR Deputy Directors
Tyson Gallagher, Chief of Staff, Office of the Governor
Kevin Higgins, State Ethics Counsel, Department of Law
Jennifer Williams, Paralegal, Department of Law

A handwritten signature in blue ink, appearing to read "John Boyle".

Date: 2/9/2023

APPROVED: John Boyle, Commissioner, Department of Natural Resources